

TOWN OF WINFALL
SEPTEMBER 9, 2024 -6:00 p.m.
WINFALL TOWN HALL

The regular monthly meeting of Winfall Town Council was called to order by Mayor Preston White at 6:00 p.m. at Winfall Town Hall.

Those in attendance were as follows: Mayor Preston White, Councilwoman Valery McDonald, Councilwoman Arnetta Ormond, Councilwoman Debera Long, Town Clerk Valerie Jackson and Attorney Will Crowe.

The meeting was called to order by Mayor White at 6:00 p.m.

1. **Invocation and Pledge of Allegiance:** Invocation was led by Mayor White, and the pledge was led by the Town Council.
2. **Conflict of interest:** None to Declare.
3. **Approval of Agenda:** Councilwoman Debera Long made a motion to approve the agenda as is, Councilwoman Arnetta Ormond second the motion and so carried. All yes.
4. **Approval of Minutes 08/12/2024:** Councilwoman Debera Long made a motion to approve minutes as is. Councilwoman Valery McDonald second that motion and so carried. All yes.
5. **Financial Report:** Interim CPA Beverly Stroud sent over the town's budget and actuals for the prior months. Councilwoman Debera Long made a motion for the approval of the financial report. Councilwoman Arnetta Ormond second the motion and so carried. All yes.
6. **Old Business:**
 - A. **Fire Department:** Councilwoman Debera Long stated nothing new to report waiting on Fire Department. The lawyer stated he had been in contact with a lawyer who represents the Fire Department but has not been updated ever since.
 - B. **Melvins Contract:** Councilwomen Valery McDonald stated council needs to set a date to get Melvin to go over the updated contract, Council agree with Thursday September 12th, 2024, at 5:00 p.m.
 - C. **Schedule Date for future Workshop:** Date is set for September 23rd, 2024, at 5:00 p.m.
 - D. **Response to August Public Comments:** Mayor White spoke with the LGC, and they stated everything looked fine for the new Fiscal Budget, and once it's voted on it can't be changed. Councilwoman Debera Long stated that the council will make a recommendation to the planning/zoning board to set up a rate(availability) for the new subdivisions and anyone unable to connect directly to the sewer.
 - E. **Shirley Wiggins donation (amount update):** Councilwoman Debera Long made a motion that the Town of Winfall will donate \$500 to the Shirley Wiggins Foundation. Councilwoman Arnetta Ormand second the motion and so carried. All yes.
 - F. **Zoning/Sewer (availability amount) Zoning Ordinance Update language:** Planning board will be following up on it.
 - G. **Fire Department (Truck payment):** Councilwoman Debera Long stated the payment is still coming out of the Towns account. Hopefully the lawyers can arrange a meeting between the town and Fire Department to settle it out.
 - H. **Melvin Jackson's and Attorneys yearly contract:** Councilwoman Debera Long made a motion to approve Melvin Jacksons and the Attorneys Contract. Councilwoman Arnetta Ormond second the motion and so carried. All yes.
 - I. **Personnel Policy:** Mayor White stated that the personnel policy needs to be updated for office staff. Bereavement Leave, Attendance, Sick days, Comp Time, and Vacation time.
- J. **Update on RFQ (Engineer):** Councilwoman Debera Long stated that an Engineer from withers Avenel sent over an on call professional services workbook to council to go over it and gather any questions that they may have to make him an on-call engineer, also have meeting discussing it.

New Business:

- a) **Rescind motion for pay raise for Council:** Councilwoman Debera Long made a motion to rescind the pay raise for Councilmembers because it was never

approved with budget. Councilwoman Arnetta Ormond second the motion and so carried. All yes.

- b) **Approval of Resolution for (AIA Grant):** Councilwoman Debera Long reported that there has been in an abundance of information sent in and the deadline is September 30, 2024. Councilwoman Debera Long made a motion to approve the AIA Grant. Councilwoman Valery McDonald second the motion and so carried. All yes.
- c) **Approval of Attorney Contract:** Contract was signed on September 9, 2024

Departments:

- **Sewer:** Councilwoman Valery McDonald stated there was nothing new to report.
- **Police:** Mayor White reported the sheriffs have been sitting on Dollar General parking lot, the church on Wiggins Road, and riding day and night.
- **Fire:** Fire Department 12 call ins. 6 structure fires were mutual aid and 3 accidents. We have had one of our very own get a nomination for Fire Fighter of the year. Need to review and finalize invoices for state grant needs to be done by September 30th.

Committee reports

- **Administration:** Town clerk Valerie Jackson reported collections have gotten a lot better. The Towns police car was paid off, and the town now has the title. The CPA has been doing a great job with keeping up with the financials. Auditors will be here on September 9th and 10th this month.
- **Public Safety:** Councilwoman Arnetta Ormond reported she had a couple of complaints of fighting and loud disturbances, she advised them to call the sheriff if they hear or see something, in hopes of once the CPA gets the budget straight the town can look into hiring a part time police officer.
- **Roads and Grounds:** Councilwoman Arnetta Ormond reported with the fall season approaching grass is not growing as rapid so it's giving our Roads and grounds people time to catch up. The brush on King and White Street has been cleared. The County has fixed the leak on King and Louise Street.
- **Tourism:** Next meeting is in October.
- **Zoning:** Sewer rate for upcoming Subdivision etc.
- **Recreation:** Councilwoman Debera Long discussed looking into getting a grant for the park and the towns recreational area.
- **Attorney:** Nothing to report signed yearly contract with the Town.
- **Mayor White:** Mayor White asked council on behalf of Arlene Yates, asked if it was possible in naming the Town Hall after, Our previous Mayor Yates, with retiring after 30 years.

Public Comments:

Judy Skinner, Ronald Smirlock, Cathy Stewart-Linton, and Flora Jennings.

Adjourn: Councilwoman Debera Long made a motion to adjourn the meeting at 6:48 p.m. Councilwoman Arnetta Ormond second the motion and so carried. All yes.

Mayor

Town Clerk

**Minutes written by Deputy Clerk

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