

TOWN OF WINFALL

January 13, 2025

WINFALL TOWN HALL

The regular monthly meeting of Winfall Town Council was called to order by Mayor Preston White at 5:00 p.m.

Those in attendance were as follows: Mayor Preston White, Councilwoman Valery McDonald, Councilwoman Cynthia Cunningham, Councilwoman Debera Long, Councilwoman Arnetta Ormond, Attorney Crowe, and Town Clerk Valerie Jackson.

1. **Invocation and Pledge of Allegiance:** Invocation was led by Councilwoman Cynthia Cunningham and the pledge was led by Town Council.
2. **Conflict of Interest:** None Declared.
3. **Approval of Agenda:** Councilwoman Cynthia Cunningham made a motion to approve agenda, Councilwoman Arnetta Ormond second the motion and so carried, all yes.
4. **Approval of Minutes 12/09/2024:** Councilwoman Debera Long made a motion to approve December's minutes, Councilwoman Cynthia Cunningham second the motion and so carried, all yes.
5. **Financial Report:** Councilwoman Cynthia Cunningham made a motion to approve the financial report, Councilwoman Arnetta Ormond second the motion and so carried, all yes.
6. **Old Business:**
 - **Schedule Date for future workshop:** January 27, 2025 at 5:00 p.m.
 - **Southern Software (February 18, 2025):** Clerk Valerie Jackson stated that the transition over will be done on that date with a two-day training within the office with employees.

New Business:

- A. **Audit Presentation:** Presentation was done by Austin Eubanks.
- B. **Approval of Zoning Administrator to write citations:** Councilwoman Cynthia Cunningham made a motion to approve Zoning Administrator to write citations, councilwoman Arnetta Ormond second the motion and so carried, all yes.
- C. **Raise Rental and Commercial Permits to \$250:** Councilwoman Debera Long made a motion to raise rental and commercial Permits to \$250 all residential permits will remain the same. Councilwoman Arnetta Ormond second the motion and so carried, all yes.
- D. **Personnel: Discuss and approve regarding part-time employee benefits:** Council decided to table it, until workshop.
- E. **ADP (Direct Deposit):** Council have decided to speak with CPA looking for new company.
- F. **Approval letter for Quick Books for Valerie Jackson as Administrator with authorization to remove previous CPA and add Beverly Stroud new CPA:** Councilwoman Cynthia Cunningham made a motion to approve Town Clerk Valerie Jackson as administrator with authorization to QuickBooks to remove and add previous users and future users. Councilwoman Arnetta Ormond second the motion and so carried, all yes.
- G. **Approval of Resolution and policy to make electronic payments of bills:** Councilwoman Debera Long made a motion to approve to have the bills paid electronically, Councilwoman Valery McDonald second the motion and so carried, all yes.

H. Complaint/Incident Summary: An Incident happen when a customer fell as they were entering the building, The office has spoken with them, and they are doing fine.

Departments




- **Sewer:** Councilwoman Debera Long reported since the weather has been cold and wet the contractor have been on hold, will resume when weather changes.
 - **Police:** Mayor reported the sheriffs is still riding and checking doing a great job.
 - **Fire:** There have been 13 calls 2 traffic, ems.6 fire calls mutual aid throughout the county and 4 activated alarms. Pancake supper is coming up February 28th \$10.00.
 - **Administration:** Deputy Clerk Elisha Washington spoke on the New Clerk course that she attended in November.
 - **Public Safety:** The town have some potholes in the roads once these winter months pass, we will try to get the potholes filled and done throughout the town.
 - **Roads & Grounds:** Dante' Johnson is now full-time; Roads & Ground will be looking in the spring to hire for part-time position will be open.
 - **Tourism:** Middle School will be on the civil rights trail in Perquimans County. They won a grant to put a plaque up.
 - **Zoning:** New Home being built on King Ave
 - **Grant:** Waiting on the AIA grant will be announced in February.
 - **Attorney: Fire Department:**
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- **Mayor White:** Christmas contes winners are 1st place: Williams Evans. 2nd place: Thomas Cordell and 3rd place: Stanley Winslow. Congratulations to all winners.
 - **Public Comment:** Ronald Smirlock and Robert Valentine.

Close Session: VFD: Contract negotiations, pursuant to & 143-318. 11(3).

Councilwoman Debera Long made a motion for council to go into closed session at 6:28 p.m. Councilwoman Arnetta Ormond second the motion and so carried. All yes.

Council returned from closed session, 7:16 p.m.

Councilwoman Debera Long made a motion to adjourn the meeting at 7:17 p.m. Councilwoman Arnetta Ormond second the motion and so carried, all yes.

Mayor:  2-12-2025
Town Clerk: 
Written by: 
(Deputy Clerk)